



NC FTC TOURNAMENT DAY DETAILS

Note: The following information is subject to change based on the tournament location. In the event changes are made to a specific tournament schedule, all registered teams will be notified via email using the email address provided on the event registration form.

Postponement Cancellation Notice

In the event of inclement weather and/or other unforeseen circumstances that prevent a NC FTC tournament taking place as scheduled, tournaments will be rescheduled for a later date in the month of February 2016. If a reschedule date is not feasible, teams will be selected to advance to the State Competition by random lottery selection. All details regarding inclement weather will be posted on the www.nc-ftc.com website and will be emailed to all coaches.

Team Check-in for all tournaments is at 7:30am on the day of the tournament.

In order to check-in, Coaches will need to know their team number (assigned by FIRST). Parking, Facility, and check-in locations are unique to each location and will be communicated via email prior to the tournament day.

Tournament Schedule

The official tournament schedule will be distributed via email to coaches 1 - 2 days prior to tournament. The schedule will include all activities planned for the day of the tournament, including each team's assigned Judging interviews, software/field inspections and qualifying match run time slots. For questions regarding the tournament schedule on tournament day, please visit the information table or pit administration.

Preliminary tournament day schedule includes:

7:00 AM Volunteer Check-In

7:30 AM Team Check-in

8:15 AM Coaches Meeting

8:30 AM Interviews and Inspections

10:30 AM Drivers Meeting

10:45 AM Opening Ceremony

11:00 AM Qualification Matches begin

12:00 PM Lunch Break

12:45 PM Qualification Matches continue

3:20 PM Alliance Selection

3:45 PM Elimination Matches



5:00 PM Awards Ceremony

5:30 PM Tournament Concludes

Things I should bring to the tournament

- Robot
- Box in which to carry your robot, and/or cart to transport items from the parking area
- Laptop or other computer
- Power strip and Extension Cord
- Spare parts
- Engineering Notebook
- Team banner (if desired)
- Bag lunch or lunch money

Note: Pre-order lunches may be offered based on the event location. Information regarding pre-order lunches will be communicated via email if it is an option for your specific tournament location.

- Umbrella, Jacket, etc. in case of inclement weather

Housekeeping Rules

- Please bring what your teams need and ONLY what they need.
- Absolutely no running, no profanity, no smoking. Please respect the property at all times.
- Know your team number: Everything is scheduled and called by team number.
- In the event of an emergency, please contact the pit administration or information table immediately. We strongly suggest that coaches provide their individual cell phone number to the families of their team members.
- Allowable parts and software: At any time during the tournament, the judges and referees may inspect robots to determine if they comply with the allowable parts and software rules as stated on the Official FTC website.
- Accommodations for persons with special needs: Please contact the tournament director as soon as possible if anyone attending the tournament with your team requires special accommodations.
- Teams must be fully registered by the required dates in order to compete. There will not be any on-site registration.

Weather

Coaches are responsible for their teams being prepared for inclement weather of any kind (jackets, umbrellas, a box for robot and/or presentation items, etc.). Please keep this in mind, as you prepare to transport your items from to and from the parking lot. In the event that inclement weather prevents safe travel to the tournament site, all teams will be notified via email and the regional website, regarding the weather contingency plan for their tournament. This may include rescheduling the tournament to a later date.



Parking

Signage for FTC Tournament Parking will be indicated upon entry to the facility. Please come prepared with the proper transportation device (storage case, hand truck, etc.) to transport your items to your pit area. Doors for check-in will not open until the noted team check in time.

Team Check-in

Upon arrival, all coaches are required to check-in their teams at the Team Check-in Table. All teams will be given a packet which will include the following:

- Tournament Schedule/site map
- Team Roster w/Pit Table Assignments
- Name Tags for team members

Note: Please be sure all team members are wearing their name tag and wristband.

TEAMS WILL BE ASKED TO TURN IN THEIR ENGINEERING NOTE BOOK AT CHECK-IN.

Pit Set-up

Please review the Team List (provided at check-in) carefully to identify your team's assigned pit location. All coaches with multiple teams will be placed together. Each pit will consist of one table, 4 chairs, and at least one power outlet. Teams are required to provide their own extension cords and/or surge protectors if needed. Please note: extension cords are strongly recommended, as outlets may be located up to 25 feet away from the pit table.

Teams are only permitted to utilize the space provided in their pit area. Teams WILL NOT be allowed to set-up private FTC Fields UNLESS they have agreed to lend their field as a PIT PRACTICE FIELD to be shared by ALL teams in the tournament. Teams will be contacted separately regarding where to drop off these items on Tournament day.

Note: The sponsor and/or host cannot accept liability for lost or damaged items. Please make sure that someone on your team monitors your team equipment and personal items.

Pit Practice Fields

There will be 1 practice field in the pit area. A sign-up sheet will be located at the field. All pit practice fields will be monitored by volunteers. Pit practice fields will remain open until the last of the qualification matches are completed. Questions regarding Pit Practice Field use should be directed to the Pit Administration table located in the pit area.

Inspections Hardware, Software and Field Inspections will be held on the morning of the tournament. Teams will be assigned slots for inspection. TEAMS MUST PASS ALL 3 INSPECTIONS BEFORE OPENING CEREMONY IN ORDER TO PARTICIPATE IN THE QUALIFICATION MATCHES.



Interviews

All teams are required to participate in ONE 15 Minute Interview on the morning of the tournament. Interviews will be held via assigned time slots. Interviews are designed for Judges to learn about the teams and assess their competitiveness for the awards. At check-in, teams will be asked to provide their ENGINEERING NOTEBOOK.

The Engineering Notebook is a valuable tool for the Judges, as it will assist with them with assessing:

- A team's progress with their Robot throughout the season.
- Describe the Team's background and explain their journey.
- Highlight their proudest moments as a team.

After team interviews conclude, Judges will observe teams throughout the afternoon qualification and elimination matches as they continue to assess which teams will win which awards.

Coaches/Parents: Please kindly remind coaches and parents that they will not be permitted to attend Interviews with their teams.

Lunch/Food Options

- Bring your own lunch: All teams are welcome to bring their own bag lunches
- Pre-order lunches MAY be available based on each venue. If this option is available for your tournament, you will be notified in advance.
- Concessions: A concession stand will be available during the tournament.
- Off-site Food options: Various Fast Food options are located within 5 – 15 minutes of the venue. Please keep in mind you will have a limited amount of time to leave and eat, if you choose to do so. Preordering lunch or bringing your own lunches is encouraged.

Note: Pre-order lunches are not required.

Opening Ceremony

The opening ceremony will last approximately 30 minutes. We encourage teams to bring banners or poster boards displaying their team name and number as we complete a 'team role call' during the ceremony. Please keep you teams together. There will only be about 15 minutes between the conclusion of the Opening Ceremony and the beginning of the Qualification Matches.

Qualification Matches

Each team will have five opportunities to compete on the FTC fields. The qualification match schedule will not be generated until after inspections are completed, so as only to include the teams who pass all three inspections. Please reference the qualification match schedule regarding your team's assigned matches. All teams are asked to arrive in the competition area ON-TIME for all matches.

Competition area rules:

- All teams are required to follow all rulings associated with this year's challenge.
- Laptops are not permitted in the competition area during the afternoon runs.



- Non-team members are NOT permitted to approach the competition fields during the tournament. Robot performance problems encountered during inspections and matches may only be corrected by the registered team members.
- Disputes regarding team scores should be communicated to the head referee in a civil and respectful manner. Coaches, parents and team members are not permitted to approach the scorer's table. Individuals, who do not observe this rule, will be directed to speak with the tournament director.
- Ruling changes, made by FIRST, may take place at any time as we get closer to the tournament date. It is the responsibility of the Coach and team members to check the FIRST website regularly to review any ruling changes. A copy of the current rulings will be posted in the competition area at the tournament.

Team Queuing

Please note the site map provided in your team's check-in packet. All teams will flow through the team queuing area into the competition area according to the tournament schedule. Questions regarding the team queuing traffic flow should be addressed to the Team Que Volunteers or Head Referee.

Gracious Professionalism

As we ask all children to practice Gracious Professionalism at all FLL/FTC events, we are asking our coaches, volunteers and parents to set the example for their team members. All are expected to 'encourage high quality work, emphasize the value of others and respect individuals and the community.

Pit Clean Up

Immediately following their final table run, ALL teams are required to return to their assigned pit table and begin packing up all team/personal items. Teams are required to clean up ALL trash in their pit area prior to leaving for the day.

Awards Ceremony

The following 1st place awards will be distributed at the conclusion of the regional tournament:

- Winning Alliance
- Finalist Alliance
- Judges
- Inspire
- Think
- Connect
- Rockwell Collins Innovate
- PTC Design
- Motivate
- Control